



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Kenneth L. Prickitt, Treasurer
Bob Goodlatte for Congress Committee
P.O. Box 292
Roanoke, VA 24002

NOV 6 2001

Identification Number: C00257956

Reference: Mid-Year Report (1/1/01-6/30/01)

Dear Mr. Prickitt:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-On Schedule B of your report, you have disclosed contributions to or expenditures made on behalf of a federal candidate for which you have failed to include the state, office sought, (House, Senate or President) and district (if applicable). Please amend your report to include the missing information. (11 CFR §104.3(b)(3)(v))

-Your report indicates the use of calendar year-to-date figures when aggregating and reporting receipts and disbursements. Please be reminded that candidate committees are required to aggregate and report their receipts and disbursements on an election-cycle basis rather than on a calendar-year basis. Beginning with your next report, please ensure that election cycle-to-date figures are used when reporting aggregate amounts. (2 U.S.C. §434(b))

-You have failed to designate First Union National Bank as a depository on your Statement of Organization (FEC FORM 1). Commission Regulations require that each political committee disclose the name of its campaign depository or depositories (State banks, Federally chartered depository institutions or depository institutions the depositor accounts of which are insured). Please amend (electronically) your Statement of Organization to